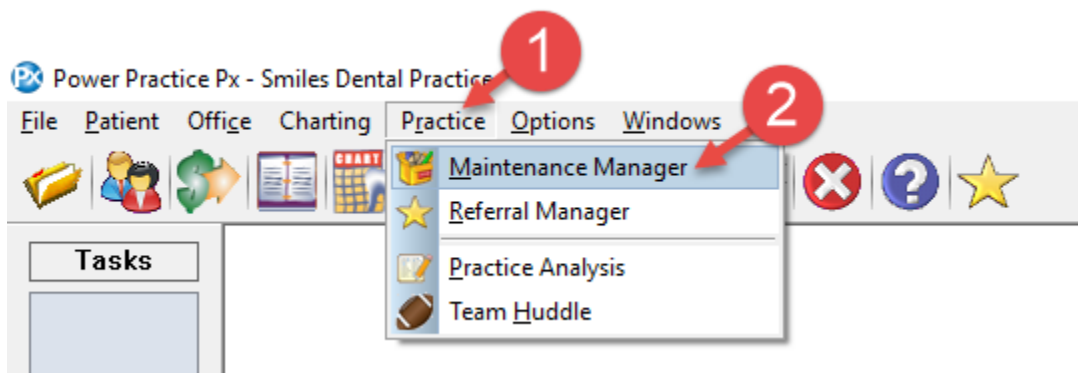


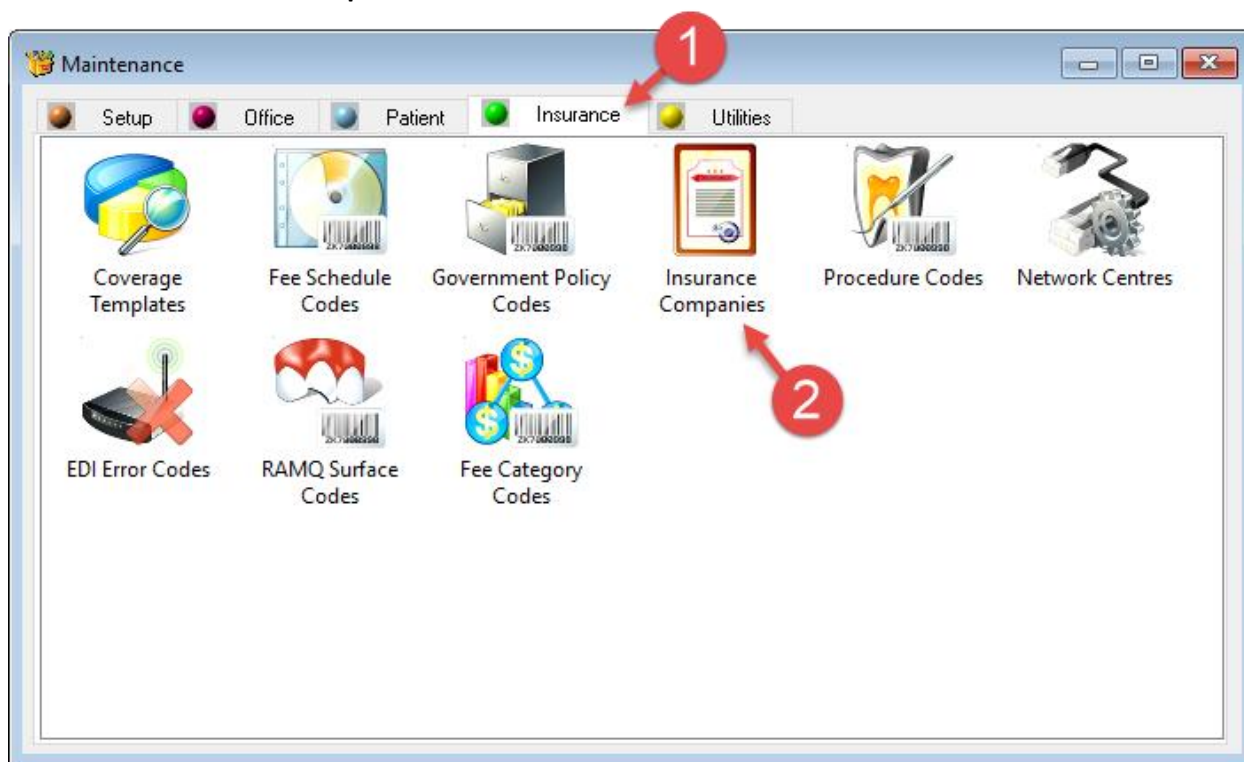
How to update **Great West Life** Insurance to be on CDAnet Version 4

1. Click on **Practice** at the top of the toolbar
2. Next click on **Maintenance Manager**



Once in Maintenance Manager.

1. Click on **Insurance** tab
2. Next click on **Insurance Companies**



1. Type in **"G"** or **"GWL"** in the criteria text box
2. Select the **Search** icon
3. Click the **Great West life** row to highlight it
4. Select the **edit** icon



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Once you do a search for **Great West Life** and bring up the **“Edit Insurance Company screen”**

1. Click on the drop down for **Network**

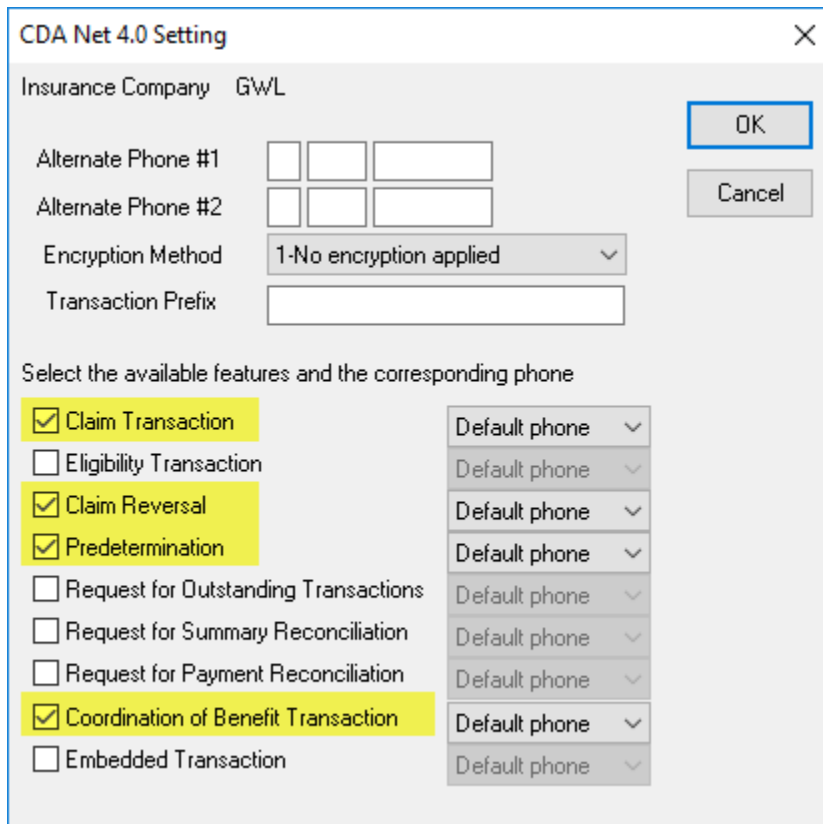
2. Select **Network D**

* Your network name may be different than the screenshot below, however, you still want to select network D regardless of the name)

Next, we must click on the **“EDI Setting”** button which is right under Billing No... found on the right hand side.

Once we're in EDI Setting, tick the following highlighted options:

- **Claim Transaction**
- **Claim Reversal**
- **Predetermination**
- **Coordination of Benefit Transaction**



CDA Net 4.0 Setting

Insurance Company: GWL

Alternate Phone #1: [] [] []

Alternate Phone #2: [] [] []

Encryption Method: 1-No encryption applied

Transaction Prefix: []

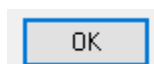
Select the available features and the corresponding phone

<input checked="" type="checkbox"/> Claim Transaction	Default phone
<input type="checkbox"/> Eligibility Transaction	Default phone
<input checked="" type="checkbox"/> Claim Reversal	Default phone
<input checked="" type="checkbox"/> Predetermination	Default phone
<input type="checkbox"/> Request for Outstanding Transactions	Default phone
<input type="checkbox"/> Request for Summary Reconciliation	Default phone
<input type="checkbox"/> Request for Payment Reconciliation	Default phone
<input checked="" type="checkbox"/> Coordination of Benefit Transaction	Default phone
<input type="checkbox"/> Embedded Transaction	Default phone

OK

Cancel

Click the Ok button to all the open windows for the new network setting change to take effect



OK